

18 | TO ALL PARTIES and their Attorneys of Record:

19 PLEASE TAKE NOTICE that this case has been referred for a Settlement Conference before
20 Magistrate Judge Maria-Elena James. The Settlement Conference shall take place on **November 16,**
21 **2005 at 10:00 a.m. in Judge James' chambers**, located at the Federal Building, 450 Golden Gate
22 Avenue, 15th Floor, San Francisco, California 94102. On the date of the settlement conference, counsel
23 and parties shall use the telephone adjacent to chambers' security entrance to notify the Court of their
24 arrival. The parties shall notify the Court if the matter has settled or been dismissed before the date of the
25 conference.

Settlement Conference statements shall be submitted in accordance with Magistrate Judge James' STANDING ORDER RE: SETTLEMENT CONFERENCE PROCEDURES, a copy of which may be obtained from the Northern District of California's website at

United States District Court

For the Northern District of California

1 http://www.cand.uscourts.gov/. From the homepage, click on the "Judges" tab on the left margin, then
2 choose Magistrate Judge James.

3 When filing papers that require the Court to take any action (e.g. motions, calendaring issues,
4 administrative requests or a request to be excused from attendance), the parties shall, in addition to filing
5 papers electronically, lodge with chambers a printed copy of the papers by the close of the next court day
6 following the day the papers are filed electronically. These printed copies shall be marked "Chambers
7 Copy" and shall be submitted to the Clerk's Office, in an envelope clearly marked with Judge James'
8 name, case number and "E-Filing Chambers Copy." Parties shall not file a paper copy of any document
9 with the Clerk's Office that has already been filed electronically. **Any proposed orders must also be**
10 **emailed to: mejpo@cand.uscourts.gov**

11 Please contact the Courtroom Deputy Clerk, Brenda Tolbert, at (415) 522-4708 with any
12 questions.

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14 IT IS SO ORDERED.

15 Dated: September 14, 2005
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